

SECTION 2 - AFFILIATED CLUBS

2.1 General Rules for Recognition and Affiliation

2.2 Application for affiliation

2.3 Social Clubs

2.4 Recognition as a Social Club

2.5 Full Affiliation

2.6 Conduct of Affiliates

2.7 Changes to Committee

2.8 Appointment of an Auditor

2.9 Annual Reports

2.10 Termination of Affiliation

2.11 Re-Affiliation

2.12 Winding Up of Affiliates

SECTION 2 - AFFILIATED CLUBS

2.1 GENERAL RULES FOR RECOGNITION AND AFFILIATION

- 2.1.1 Subject to these Rules, Council may admit as an Affiliate any club, association, agricultural or show society, or other body established for showing and/or training dogs, or for the purpose of educating persons to act as judges for, or promoting interest in, a particular breed or breeds of dogs.
- 2.1.2 An agricultural or show society may apply for full Affiliation for the purpose of conducting 'Recognized Dog Section' at its annual show. Such body shall pay not less than twice the normal affiliation fee for a general club and shall meet such requirement as may be specified by the NACA from time to time.

2.2 APPLICATION FOR AFFILIATION

- 2.2.1 A Specialist or General Club **MUST**, in the first instance, apply for recognition as a 'Social Club'
- 2.2.2 Prior to application for affiliation, intending affiliates should form a club on unofficial lines, appointing office-bearers.
- (a) A Specialist Club for a breed or group of breeds shall have not less than ten (10) voting members at all times, and
 - (b) An All Breeds [general club] shall have not less than fifteen (15) voting members at all times. (04/15)
- 2.2.3 The members of an organization referred to in Rule 2.1 may, by resolution passed in General Meeting by a majority of not less than two thirds (2/3rds) of the members voting, in-person thereat direct the committee to apply for Affiliation with the NACA.

2.3 SOCIAL CLUBS

- 2.3.1 An application for recognition as an Affiliated 'Social Club' shall be made in writing to the NACA and shall be accompanied by: -
- (a) The specified fee.
 - (b) A copy of the NACA's Standard Constitution and Rules, the Regulations, and all Bylaws in force.
 - (c) A memorandum signed by the president or secretary setting out the name and postal address of each committee member and a copy of the membership list.
 - (d) A written undertaking by the committee that the body and its committee will be bound, on recognition being granted,

by the NACA Constitution and Rules for the time being in force.

- (e) A written undertaking that all committee members shall, whilst holding office, be financial members of the NACA.
- (f) A written undertaking that so long as the body is a Social Club, every member whether a member of the NACA or not shall be deemed to have agreed to be bound by the NACA Constitution and Rules for the time being, in force and at all times to submit to, and carry out every determination, finding, decision, requirement or direction of the NACA so far as the same shall relate to him.

2.4 RECOGNITION AS A SOCIAL CLUB

2.4.1 Applications for recognition as a Social Club shall be brought before the Council which may in its absolute discretion, grant or withhold recognition. If recognition is not granted, the fee shall be refunded.

2.5 FULL AFFILIATION

2.5.1 A Social Club may apply for recognition as a Full Affiliate –

- (a) After having held its inaugural Annual General Meeting.
- (b) When it has successfully conducted (to Council's satisfaction) a Parade, Mock Trial, or another approved event within its Objects; and
- (c) It has complied with all the provisions as outlined in 2.3.

2.5.2 Only a Fully Affiliated Club, Organization or Association may seek approval to run a Championship Show, Obedience, or other Trial, at which points towards Titles can be awarded.

2.6 CONDUCT OF AFFILIATES

2.6.1 The Council may: -

- (a) Require at any time, and from time to time, the attendance before Council of any office-bearer of an Affiliate or any member to give such information and/or explanation pertaining to his conduct in relation to or concerning the affairs and/or management of an Affiliate.
- (b) Impose such penalties on an Affiliate as a result of any investigation or appeal or for failing to carry out any requirement or direction of the Council whether by way of fine, suspension or otherwise as the Council in its discretion may determine.
- (c) Direct by notice in writing to an Affiliate, and without assigning any reason, therefore, the removal of or that the resignation be obtained of an office-bearer of such

Affiliate from the office to which he has been elected or appointed,

2.7 CHANGES TO COMMITTEE

2.7.1 Changes in the committee shall be notified in writing to the NACA within thirty (30) days of such change.

2.8 APPOINTMENT OF AN AUDITOR

2.8.1 The committee shall appoint an auditor or auditors, but no person shall be appointed, nor act as auditor of the club: -

- (a) Unless he has accountancy knowledge; or,
- (b) If he is a committee member or an employee of the club.

2.9 ANNUAL REPORTS

2.9.1 Within thirty (30) days of an Annual General Meeting, an Affiliate shall forward to the NACA: -

- (a) An audited statement of receipts and expenditures and a balance sheet signed by the auditor and stating: -
 - (i) that these are true and correct statements and that proper financial records have been kept by the Affiliate; or,
 - (ii) if the foregoing is not correct a statement to that effect.
- (b) A copy of all reports, signed by the president or secretary, submitted to the members at the Annual General Meeting.
- (c) A list of names and postal addresses of the elected committee all of whom must be financial members of the NACA.
- (d) A list of members of the club as at the date of the Annual General Meeting.
- (e) Minutes of the Club's Annual General Meeting.
- (f) Any other information, or documents, which Council shall have requested the Affiliate to furnish.
- (g) The Attendance Sheet signed by those present at the Annual General Meeting. **(11/11/2021)**

2.9.2 Failure to lodge any of the above within the specified period shall be subject to such penalty as determined by Council.

2.10 TERMINATION OF AFFILIATION

2.10.1 Affiliation shall expire on the thirty-first (31st) day of December each year. If no application for re-affiliation has been received by the Secretary by the first (1st) day of January, the body shall cease to be affiliated.

2.10.2 The Council may at any time terminate the affiliation of an Affiliate without any obligation to refund the whole or part of the affiliation fee paid by such Affiliate.

2.10.3 Notwithstanding the foregoing, an Affiliate which fails to observe or perform its obligations and undertakings as imposed by the Constitution and Rules or fails to notify Council that it has complied with a direction of, or has given effect to a determination of, Council within the time required by Council shall cease to be an Affiliate.

2.10.4 Notice of such determination shall be given, in writing, to the Affiliate concerned by the Secretary. Notice will be sent by certified mail.

2.11 RE-AFFILIATION

2.11.1 An Affiliate which has for any reason ceased to be an Affiliate may apply for re-affiliation and may be admitted at the discretion of Council as an Affiliate upon such terms and conditions and upon payment of such fees in addition to the affiliation fee payable as Council from time to time at its discretion either generally or specifically may determine.

2.12 WINDING UP OF AFFILIATES

2.12.1 An Affiliate, on deciding to wind up its affairs, shall cause to be convened a General Meeting, of its Members. Notice shall be given on the Notice convening the meeting stating the Affiliate proposes to wind up its affairs and cease to function as an Affiliate. Such notice shall be placed in the newspaper and in writing to Council. Clear notice of at least 2 (two) weeks of said meeting shall be given.

2.12.2 No association or individual shall have any proprietary right or interest to any of the funds or property of the Affiliate.

2.12.3 If a Motion to wind up the affairs of the club is carried, all funds and property shall be held in trust by the NACA until a club with similar aims is established or for a period of seven (7) years whichever is the sooner.